To: Whom It May Concern

From: Ombuds Office

Subject: The Ombudsperson and Academic Appeals

The Ombuds Office is available to students considering academic appeals. Its staff answer inquiries about appeal procedures and make referrals to appropriate University offices. The Office also provides an informal and impartial environment for open discussion, and confidentiality is maintained when asked to do so. Although the Ombudsperson does not participate in the formal academic appeals process, she helps students clarify issues and gives feedback on argument presentation.

The Ombuds Office is located in room 790 Student Center. Students may ask questions or schedule an appointment by calling (313) 577-3487, or by sending an email to ombudsoffice@wayne.edu.