WAYNE STATE UNIVERSITY

2019–20 UNIVERSITY RESEARCH GRANT
PROGRAM Deadline: November 23, 2018
Maximum Award $10,000

The University seeks to encourage original research, scholarship, and artistic expression that will promote a stimulating atmosphere for graduate education and faculty development. As part of this endeavor, the Office of the Provost invites applications for the 2019–20 University Research Grant ("URG") Program, for which $160,000 is budgeted per Article XXVI of the WSU/AAUP agreement.

The University Research Grant Program provides funding for regular full-time tenure-track (not tenured) Assistant or Associate Professors and tenure-track (not tenured) Academic Staff:

1. to support research in the form of faculty salaries for which a period of extended uninterrupted activity is essential, and

2. to support the purchase of supplies and equipment to support the proposed research.

Other legitimate research expenses such as travel and support personnel, when they are necessary to perform research, will be allowed if properly justified. Support to attend a professional meeting may also be requested. Only one application may be submitted per person.

Awards may not exceed $10,000. A faculty salary award must include appropriate levels of fringe benefits and the total salary paid (including for any teaching or other assignments) by the University may not exceed 2/9's of the faculty member's academic year nine-month salary or $10,000, whichever is less. The amount of an award may be less than that requested due to the limited funds available.

Please note funding must be expended by the end of the following fiscal year or will be subject to recapture. (e.g. Grants funded in May 2019 must be expended by September 30, 2020)

The major funding criterion shall be the excellence of the research project, but preference will be given to proposals that:

1. will likely lead to scholarly publications and/or significant creative activity; and

2. present a basis for future research for which outside funding is possible.

This program serves as an important vehicle for supporting assistant professors in their initial years at the University. If a URG recipient receives external funding prior to the URG award period, the URG award must be declined.

The University Research Grant Committee will review and prioritize the proposals. It will **not** give favorable consideration to proposals that:

1. seek support during a leave of absence for the purpose of extending a leave, or

2. primarily involve the preparation of textbooks or publications or other materials for commercial purposes.

To aid in the assignment of reviewers, applicants must indicate one of the following categories as most relevant to their proposals:

1. arts and humanities

2. biological sciences

3. physical and mathematical sciences

4. social and behavioral sciences and law

These categories apply to the proposed activities and may not always align directly with a faculty member's departmental membership (e.g., interdisciplinary work). Faculty or academic staff who received a URG award in the last two review cycles (2017–18 or 2018–19) are not eligible for this program.

Process for submitting University Research Grant Applications:

- Applicants are required to send a single, bookmarked PDF file that includes the completed application, and the WSU formatted Professional Record of the applicant **to their department chair/associate dean.**

- Once the department chair/associate dean has signed and approved the application, chairs/associate deans must forward applications for School/College review.

- Schools/Colleges are responsible for forwarding all approved applications to the Provost's Office.

Please send a single bookmarked PDF file to Jacob Wilson at Jake.Wilson@wayne.edu by 5 PM on Friday, November 23, 2018. Late or incomplete applications or applications that do not follow the proper format will be returned without review. Awards will be announced in March 2019.

Although prior human and/or animal investigation approval is not required, proposals will not be funded until approval is received. Contact the Human (577-1628) and/or Animal (577-1629) Investigation Committee for appropriate forms.

Please call 577-2256 or email Jacob Wilson at Jake.Wilson@wayne.edu if you have questions regarding this program.

Instructions for preparing the application:

Each application should be in the form of a proposal not to exceed eight pages, excluding the Application Cover Page and WSU Professional Record (curriculum vita). All items must be completed. Proposals exceeding limits or otherwise not fulfilling the application instructions will be returned to the applicant without review. Although prior human and/or animal investigation approval is not required, proposals will not be funded until approval is received.

The body of the proposal should include all of the following information labeled with these headings and in the following order:

□ Attached application cover page (each item on the cover page **must** be completed)

□ Specific aims and significance (non-technical language required)

□ Background

□ Previous work done on the project

□ Description of the project (including references as appropriate)

□ Place where work will be performed

□ Publication plans

□ Manner in which project will contribute to applicant's professional development

□ If appropriate, list research proposals that have been submitted in the past three years, together with a brief title, the agency solicited, the amount of the grant, the period of the grant, and whether you received the grant. List separately WSU awards and external grants. Cite articles and papers that resulted from this support.

□ Applicants who have previously received a University Research Grant award (if award was received in the last two years, you are ineligible for this program) or who are currently receiving outside support must provide special justification for consideration, which should clearly document why the University Research Grant Program rather than an outside agency is a more appropriate source of funds. Previous URG holders should provide a brief description of the outcome of funding received.

□ Budget justification

Committee Recommendations

The deliberations of the Evaluation Committees are confidential. Any inquiries concerning this program should be directed to the Office of the Provost.

WAYNE STATE UNIVERSITY 2019–20
University Research Grant Program Application
Cover Page

APPLICANT INFORMATION	
Name:	
Rank:	
Department:	School/College:
Campus Address:	Email:
Years at WSU:	Years in current rank:
Applicant signature:	

PROJECT INFORMATION
Title of Project:
External funding pending: Yes ☐   No ☐   (Provide details in body of application)
Category: (One category must be checked)   Arts and Humanities ☐   Physical and Mathematical Sciences ☐   Biological Sciences   ☐   Social and Behavioral Sciences and Law   ☐

BUDGET	
Salary (PI)	$
Fringe Benefits (PI)	$
Salary (all others)	$
Fringe Benefits (all others)	$
Equipment	$
Supplies	$
Travel	$
Other (explain)	$
TOTAL	$ 0.00

APPROVALS	
Department Chair Name:	Email:
Signature:	
School/College Dean Name:	Email:
Signature:	
Human subjects: Yes ☐ No ☐	Animal subjects: Yes ☐ No ☐
If yes, date HIC/AIC approval form submitted:	